THE CITY OF MOAB EST. 1902

ENHANCING OUR VIBRANT COMMUNITY AND IMPROVING OUR QUALITY OF LIFE

RECREATION, ARTS, AND PARKS TAX ADVISORY COMMITTEE REGULAR MEETING January 12, 2026 6:00 p.m.

City Council Chambers
217 East Center Street
Moab, Utah 84532

1. Call To Order
2. Introduction Of New TAC Members
3. Citizens To Be Heard
4. Approval Of Minutes

   From March 6, 2025

   Documents:

   RAP TAC MEETING NOTES 3.6.2025.PDF

5. Review Of RAP Technical Advisory Committee Bylaws

   Documents:

   BYLAWS.PDF

6. Review And Approval Of 2026 RAP Tax Grant Application Documents And Timeline

   Documents:

RAP TAX GRANT GUIDELINES 2026.DOCX
RAP TAX FUNDING FAQS 2026.DOCX
RAP TAX GRANT APPLICATION 2026 - GOOGLE FORM PDF.PDF
RAP TAX APPLICATION_BUDGET SHEET 2026.XLSX
SCORE SHEET RAP TAC_BLANK TEMPLATE.XLSX

7. Discussion And Consideration Of Adoption Of RAP Tax Project Final Report Form

Documents:

RAP TAX GRANT FINAL REPORT FORM_DRAFT.PDF

8. Adjournment

Special Accommodations:

In compliance with the Americans with Disabilities Act, individuals needing special accommodations during this meeting should notify the Recorder's Office at 217 East Center Street, Moab, Utah 84532; or phone (435) 259-5121 at least three (3) working days prior to the meeting.

Check our website for updates at: www.moabcity.org

RAP TAC Meeting
3.06.2025

1. Called to order at 6:04 p.m.
    a. Attendance by committee members: Patrick Trim, Zoe Huston, Molly Taylor, Emily Roberson, Richard Codd, Ben Alter, Colin Topper
    b. Patrick Trim introduced as new Chair and PRT Director
    c. Additional attendance: Kelley McInerney
2. Approval of Meeting Minutes
    a. March 21, 2024
    b. April 16, 2024
    c. Both passed 5-0
3. Citizens to be Heard: none
4. Review and Recommend Funding on 2025 RAP Tax Grant Applications* (*all funding in this section is earmarked and then re-evaluated by the committee as the meeting proceeds, please see table at the end of the minutes for the final Recommended funding amounts)
    a. Abstains due to conflicts
        i. Zoe abstained from scoring the Art for the Recovery application as she works in the Hospital's recovery center
        ii. Richard abstained from scoring and voting on his event's application, the Moab SyFy film festival
        iii. Emily abstained from the YGP application as she is their Executive Director
    b. The TAC decided to go through each applicant's starting with the lowest score and then will go through again at the end once they know where the total amount adds up to
    c. Moab Community Childcare
        i. Lowest scoring application at 25.80
        ii. They felt the need for the community is there in having good childcare options, however the application itself did not show this if the TAC as community member's did not know the background
        iii. Was tabled as a return to if they had funding available, none was allocated
    d. Create Reel Change/Mental Healthy F.i.T.
        i. The TAC had some confusion over their role in the community, not a strong application
        ii. Opted not to fund this project
    e. Moab Solutions
        i. TAC saw value in this as a community resource but did not feel it aligned with the Mission of the funding and that it might be a better fit as a City dept function or as an event ordinance / requirement
        ii. Ben felt here was high value seen with a low cost to reduce a high amount of waste
        iii. Concerns about the community awareness element and follow through
        iv. Opted not to fund
    f. Cultural Fire Events
        i. TAC felt this was a well thought out project, especially considering the feedback last year to have an element of their Festival held in the City Limits, they took this suggestion to host an event in town at the MARC

    ii. Some confusion over the budget amount and RAP ask, committee preferred a partial fund for that reason and considered just covering the performers' fees
    iii. Richard had concerns that the org was not locally based, however, Zoe saw great value in this organization bringing something to Moab that we don't have here currently and that was agreed on
    iv. Recommended $4,000

g. KZMU
    i. Application was for simulcasting expenses, the TAC didn't feel that it was project specific
    ii. Recommended a partial fund of $5,000

h. Moab Museum
    i. Richard had some staffing concerns, however the committee felt it better to evaluate the application merits and not factor in recent staffing changes
    ii. A suggestion was made to fund just the speakers on the project for $3,000
    iii. Ben thought the grant app was well written but wanted to clarify its RAP category and the group agreed it was arts related programing
    iv. Recommended partial funding of $4,000

i. Wellness Collective
    i. TAC felt that their application this year was more connected to RAP and they requested funding specifically for the arts portion of their festival
    ii. Recommended partial funding of $2,000 for the musician fees

j. Grand County Running Club 10K event
    i. The committee felt this is a good recreation application, good community event, and a low dollar amount ask for a big impact
    ii. Recommended a full fund at $2,000

k. Ephemeral
    i. This application is from a newer organization with a new event proposed, saw it as a cool new event and want to help it get started
    ii. Some members felt that it might be a limited audience but others felt that if it was marketed well (and application indicates marketing as a step in their process) then it would be successful
    iii. Recommended to earmark funding of $6,000

l. SyFy Film Festival
    i. The TAC felt that this is a high impact and low cost event
    ii. Recommended a full fund at $3,000

m. Friends of Anonymous Bike Park
    i. Questions regarding the location of the park and outcome of work considering its location along the creek; concerns over flood mitigation
    ii. These were addressed in the application, including fabricated jumps and work done in the upper area of the park
    iii. Addition of a community bike repair station
    iv. Audience includes kids and adults that use the park and resources
    v. Recommended $8,000

n. Fastpitch Elite Moab
    i. Has been a successful event the past two years and felt it has the potential to be developed into a great Moab event

    ii. Fills a gap that City Rec does not serve and is an accelerated high school team providing an opportunity not available in the community otherwise
    iii. Recommended $5,000
o. ArtTrails
    i. Was brought up that in their financials they do currently get financial support from the City and County
    ii. The program is seen as valuable and high quality
    iii. Considering other city and county support, recommended $5,000 as a bookmark
p. USARA
    i. Family Skate night, fun community event that fits arts and USARA's missions in a central location
    ii. Recommended $6,000
q. Moab Arts Festival
    i. While seen as a valuable event, some felt it borders on a commercial event; however they felt that the application asking for funds specifically for the kids section of the festival was more appropriate
    ii. Recommended $6,000
r. Art for the Recovery Community
    i. The Committee felt this was a great application and event; that it serves a specific section of the community well; did think that the application could be more Moab specific but overall had positive comments about the event
    ii. Recommended to fully fund at $6,000
s. Moab Music Festival
    i. Well established event in its 33rd year, has expanded their reach to many corners of the community and offers kids programming, has developed programming to reach more locals
    ii. This application (along with some others that had proposals for larger more established events) brought up discussions among the Committee as to whether they felt funds should be to support new and up and coming events versus long-running more established events; no decision was made on this direction but the TAC would like to flush out how they balance support of various arts and recreation events and programs
    iii. This application was earmarked for $6,000 in funding
t. Friends of Arches and Canyonlands National Parks First Annual Wild & Scenic Film Festival
    i. The TAC liked the new event proposed and recommended a full fund for it at $3,300
u. Science Moab
    i. While the events are limited to those 21 and over as they are held at a bar, they bring in a large audience and talk about educational relevant topics
    ii. The application also touches on the Science festival that is held in the fall, which caters to a larger audience, however a reminder was made about funding needing to be allocated to elements in the City limits
    iii. Recommended at $6,000
v. Youth Garden Project

    i. This project caters to a large number of people, the park is along the pathway and open to all ages; it is a good project for the RAP mission, is well established and effectively communicated
    ii. Recommended $8,000

w. Free Concert Series
    i. Committee members agreed that this is a great community event, a Moab staple with a big impact and fits RAP well; the festival also seeks to evolve when necessary
    ii. Their application mentions the need for funding is greater this year as they are unsure that Federal funding from the NEA will come through and they generally rely on this to help the festival be a free community event
    iii. It was brought up that this is another well established event, is the committee looking to ‘ween off’ these types of events from applying for RAP funding, or be a sustainable source of funding for them; members felt that it is important to establish that is a group and communicate it to applicants before proceeding in that way
    iv. Recommended $8,000

x. Moab Valley Multicultural Center
    i. This was the highest ranked application, seen as a big community need with a high impact
    ii. Recommended $8,000

y. At this point, the total funding number came in at $101,300, so $18,300 needed to be cut to get to our budget of $83,000.
    i. Some members felt it be more appropriate to cut from larger projects, others felt a formulaic approach to cut from all;
    ii. All projects were gone over again and cuts were made in some areas as can bee seen in the table provided below.
    iii. The TAC ultimately decided not to fund the Wellness Collective’s Thrive Moab Fair, they felt the event was valuable but the mission of the fair and organization did not fit the RAP mission

z. Motion to approve the following list of Recommended Funding amounts made by Richard, Seconded by Ben, passes 5-0

2025 RAP Tax Applicants Summary

Applicant	Sub Entity	Project/Program Name	RAP Amount Request	Total Project Cost	Total Score	Recommended Funding Amount
ARC: Art for the Recovery Community	Moab Valley Health Care as 501(c)3	ARC: Art for the Recovery Community	$6,000	$7,500	34.50	$6,000
Create Reel Change / Mental Healthy F.i.T.		Focus on Fests	$3,000	$15,000	26.80	$0
Cultural Fire Events		Dancing with Traditions	$9,000	$9,000	29.60	$3,000
Ephemeral Collective	Department of Public Transformation as 501(c)3	Moab Stoop Fest	$13,000	$18,656	31.40	$5,000
Fastpitch Elite Moab (FEM)		Field of Screams: Girls Fastpitch Tournament	$10,400	$40,836	33.40	$5,000
Friends of Anonymous Bike Park		Anonymous Bike Park Reclamation and Improvement	$15,000	$150,000	32.80	$5,000
Friends of Arches and Canyonlands Parks		Moab's First Annual Wild & Scenic Film Festival	$3,300	$10,300	35.00	$3,000
Friends of the Moab Folk Festival		Moab Free Concert Series	$15,000	$78,470	35.60	$7,000
Grand County Running Club	Moab Valley Health Care as 501(c)3	Moab Locals 10K	$2,000	$6,000	31.20	$2,000
KZMU		Broadcasting Arts and Cultural Events to Increase Equitable Access and Community Connection	$16,000	$20,000	30.25	$4,000
Moab Arts Festival		Moab Arts Fesitval 2025	$12,000	$56,000	34.40	$4,000
Moab ArtTrails	Canyonlands Arts Council as 501(c)3	Moab ArTTrails 8th Annual Sculpture Exhibition	$10,000	$33,000	33.40	$2,500
Moab Community Childcare		Playground Expansion	$7,500	$7,500	25.80	$0
Moab Museum		"U92: Moab's Uranium Legacy" Speaker Series	$8,040	$15,640	30.60	$4,000
Moab Music Festival		Moab Music Festival's 33rd Year of Concerts and Music Education Programs	$16,600	$435,756	34.80	$5,000
Moab Solutions		Reusable Community Picnic Basket	$4,603	$6,137	29.20	$0
Moab SyFy Film Festival	Canyonlands Arts Council as 501(c)3	Moab SyFy Film Festival	$3,000	$7,500	31.75	$2,500
Moab Valley Multicultural Center (MVMC)		Multicultral Youth Arts & Recreation	$10,000	$69,000	36.00	$7,000
Science Moab		Free Local Science and Natural History Events	$15,767	$24,792	35.00	$6,000
USARA	Skate Moab	Family Fun Skate Date	$8,360	$10,450	34.40	$5,000
Wellness Collective		Thrive Health & Wellness Fair	$5,000	$12,508	31.00	$0
Youth Garden Project (YGP)		YGP: A Public Park	$16,600	$127,947	35.25	$7,000
		Totals	**$210,169**	**$1,161,992**	**40.00**	$83,000
					(max score)	

5. Discussion and Approval of Updated RAP Tax Project Guidelines
    a. Addition of the following language to the application guidelines: "and/or on City Owned Property" so that the requirement reads
    Projects must take place within Moab City limits and/or on City Owned Property
    b. Motion by Emily, Second by Richard
    c. Discussion notes that the golf course in addition to Old City Park could be a potential inclusion if this is passed, the TAC is ok with this
    d. Passes 5-0
6. Review of the RAP Tax Grant Application Process
    a. Reporting process for 2025 applicants
        i. Staff asked if the TAC would like a standard form or report format. Currently we ask for a narrative and financial report but there is not a form provided
        ii. It was suggested to look into what the County Rec Board does
        iii. Staff was directed to look into the County's process and present the TAC with an option to review
    b. The Application
        i. Members and staff noticed that if more than one question was asked, the applicants often answered one part but not both, would like to break out questions with multiple sections on the application for next year to create clarity.

      ii. Adding a question along the lines of – if the committee or funding cannot fully fund your project or meet a certain % of the ask, would you still want to receive partial funding?

   c. City Funding Split
      i. The TAC has again brought up the 80/20 split of the RAP tax that is collected and suggested bringing this to Council again for review, the committee would like to request a higher split be given to the grant funding portion, for example 75/25%

   d. Would like to further discuss how the funding is allocated to applicants, whether larger organizations or smaller and newer projects should be prioritized

   e. Would also like to consider sending a survey to applicants about their experience

   f. Made a note to the meeting review format – TAC likes the xcel sheet but would like to add a column for % of request, last year's funding amount, and category (Rec, Arts, Parks)

Meeting adjourn: 8:07 p.m.

MOAB CITY

RECREATION, ARTS AND PARKS TAX ADVISORY COMMITTEE BYLAWS

Adopted by the RAP TAC Committee on and amended by City Council with Ordinance 2022-11

PURPOSE

These policies and procedures (the "Bylaws") are designed and adopted for the purpose of providing guidance and direction to the members of the Recreation, Arts and Parks Tax Advisory Committee, hereinafter referred to as the "RAP TAC," in the performance of their duties. The RAP TAC shall be governed by the provisions of all applicable provisions of Utah Code and Moab City Municipal Code, Chapter 2.88 and Chapter 3.19.010, , and these Bylaws. Nothing in these Bylaws shall be interpreted to provide an independent basis to invalidate or to alter in any a final recommendation of the RAP TAC.

ARTICLE 1 – GENERAL PROVISIONS

The RAP TAC shall be governed by the following statutes, ordinances and bylaws:

1.1 Applicable State Statutes, Local Ordinances, and Rules. To the extent that they remain in force and in effect or amended, the RAP TAC and its members shall be governed by Utah Code, Moab City Municipal Code, and these bylaws including the following:

a. State statutes that apply to public boards, members, and officials.

b. The Moab City General Plan, Moab Municipal Code, Chapter 2.88 and Chapter 3.19.010, and other applicable regulations approved by Moab City Council.

c. The rules and policies of the RAP TAC as set forth in the Bylaws herein.

ARTICLE 2 – COMPOSITION OF COMMITTEE, AND APPOINTMENT AND TERMS OF MEMBERS

2.1 As amended by Moab City Ordinance 2022-11, on June 15, 2022, the RAP TAC shall consist of five voting members and one ex officio member. Three members shall be at large who reside in the City. One member shall have demonstrated knowledge and experience in the arts and may reside in Grand County. One member shall have demonstrated knowledge and experience in parks and recreation and may reside in Grand County. The ex officio member shall be an elected officer on the Moab City Council with no voting authority.

2.2 All Board members, except for the Chair, shall be appointed by the Mayor and confirmed by action of the City Council. The Chair shall be appointed by the Moab City Manager from the Recreation, Arts, Parks and Trails Department with no voting authority.

2.3 The RAP TAC will make recommendations to the Mayor regarding the filling of vacancies on the board.

2.4 For the first board appointments, three members shall be appointed for three-year terms, and two members for two-year terms. All subsequent appointments shall be for three -year terms. Board members are subject to reappointment for new terms and there is a two-term limit.

ARTICLE 3 – POWERS AND DUTIES

3.1 The RAP TAC shall have the following powers and duties:

a. Be advisory only and make written recommendations to the City Council regarding allocation of the RAP tax revenues to applicant entities.

b. Adopt bylaws, a mission statement, and objective criteria for its allocation recommendations regarding applicant entities.

c. Meet once annually to consider applications and make recommendations to the City Council, unless the annual meeting requirement is suspended by the Mayor based upon the amount of RAP tax revenue collected in any given year that is administered, collected, and enforced pursuant to Utah Code § 59-12-1402.

d. Convene the annual meeting as soon as reasonably practicable after the City Council approves its fiscal year budget in June.

e. The RAP TAC may conduct additional meetings as necessary with the consent of the majority of voting committee members.

f. Make recommendations to City staff and the City Council regarding subsequent appointments to the committee.

ARTICLE 4 – CONDUCT OF RAP TAC MEMBERS

4.1 Ethical Principles. The following ethical principles shall guide the actions of the RAP TAC and its members in carrying out the powers and duties described above:

a. Serve the Public Interest. The primary obligation of the RAP TAC and each member is to serve the public interest.

b. Support Citizen Participation in Planning. The RAP TAC shall ensure a forum for meaningful citizen participation and expression in the planning process, and assist in the clarification of community goals, objectives and policies.

c. Avoid Conflicts of Interest. RAP TAC members shall avoid conflicts of interest and even the appearance of impropriety. A RAP TAC member with a potential conflict of interest shall make the interest public, abstain from voting on the matter, not participate in any deliberations on the matter, and leave any chamber in which such deliberations are to take place.

d. Render Thorough and Diligent Planning Service. If a RAP TAC member has not sufficiently reviewed relevant facts and advice affecting a public decision, that RAP TAC member should not participate in that discussion.

e. Not Disclose or Improperly Use Confidential Information for Financial Gain. A RAP TAC member shall not disclose or improperly use confidential information for financial gain or personal interest, and shall not disclose to others any confidential information acquired in the course of the member's duties.

f. Ensure Full Disclosure at Public Meetings. The RAP TAC member shall ensure that the presentation of information on behalf of any party to a question occurs only at the scheduled public meeting on the question, not in private, unofficially, or with other interested parties absent. Any partisan information regarding the question shall be part of the public record whether received by mail, telephone, or any other communication.

g. Respectful and Courteous Conduct. Each RAP TAC member has the same rights and privileges as any other member. Any RAP TAC member has the right to be heard and to hear what others have to say about items being considered by the RAP TAC. Conduct in RAP TAC meetings shall be mutually respectful and courteous to other RAP TAC members, public, and staff.

4.2 Ex-parte Communications. Pre-arranged private meetings between a RAP TAC member and any individual or any agent of the individual, or other interested party with a matter pending before the RAP TAC are prohibited. Partisan information on any application received by a RAP TAC member, whether by mail, telephone, or other communication, should be avoided. If such communication occurs, the communication shall be made part of the public record by the RAP TAC member.

4.3 Attendance. Each RAP TAC member shall be responsible for attending at least seventy-five percent of the regularly scheduled meetings within the calendar year. Attendance may be in-person, by telephone, or by electronic conferencing means. If circumstances arise where a RAP TAC member is unable to attend a scheduled meeting, the RAP TAC member shall be responsible for notifying the appropriate City staff or the RAP TAC Chair as soon as possible. RAP TAC members who fail to attend seventy-five percent of the meetings may be removed from the RAP TAC by the Mayor.

ARTICLE 5 – MEETINGS AND ORGANIZATION

5.1 Regular Meetings. Regular meetings of the RAP TAC shall be scheduled at least once per year unless there are mitigating circumstances, such as lack of a quorum, lack of items to be discussed, holidays, or other circumstances. The regular meeting schedule shall be publicly noticed annually, as required by code.

5.2 Special Meetings, Work Sessions and Field Trips. The RAP TAC may conduct additional meetings as necessary with the consent of the majority of the committee members

5.3 Open to the Public. Any regular, special, work session, or field trip meeting of the RAP TAC shall be open to the public and noticed in accordance with the requirements of the Open and Public Meetings Act, Title 52, Chapter 4, Utah Code.

5.4 Role of the Chair. The chair of the RAP TAC shall be an appointed position by the city manager from the Recreation, Arts, Parks and Trails Department. The chair shall conduct the meeting but may not vote.

ARTICLE 6 – PROCEDURE

6.1 Quorum and Necessary Vote. No regular or special meeting of the RAP TAC at which action may be taken may be called to order, or items voted upon, by the RAP TAC without a quorum consisting of at least three (3) members of the RAP TAC voting membership being present. When only three (3) members are present, a unanimous vote of all members in attendance is required for approval of final action. A quorum is not required to hold a work session or field trip, so long as notice is given in compliance with the Open and Public Meeting Act.

6.2 Forms and Procedures of Decisions and Motions. Robert's Rules of Order Newly Revised, shall be used by the Chair as a general guide.

6.3 Motions. Any RAP TAC member, excluding the Chair, may make or second a motion.

a. Motions should be supported by reasons. The person making the motion is encouraged to state the reasons that support the motion at the time the motion is made. Any conditions for approval shall be stated.

b. Motions may be repeated for clarification following discussion and prior to the vote at the request of any RAP TAC member.

c. The RAP TAC may request legal advice from the City Attorney in the preparation, discussion, and deliberation of motions or findings and conclusions in support of any motion.

6.2 Rules of Order. In accordance with these Bylaws, the Chair shall decide all points of procedure and order unless otherwise directed by a majority vote of the members in attendance.

6.3 Conduct During Public Hearings. During all meetings and hearings, persons providing testimony shall proceed without interruption if possible. All comments, arguments, or pleadings shall be addressed to the Chair.

ARTICLE 7 - ELECTRONIC MEETINGS

7.1 Electronic Meetings Authorized. RAP TAC members or City staff may participate in a meeting of the RAP TAC electronically as provided in this Article. All actions taken at an electronic meeting held in compliance with this Article are valid and binding to the same extent as if all participants had been physically present at the anchor location.

7.2 Definitions. The definitions in Utah Code § 52-4-103, the Open and Public Meetings Act, shall apply to this Article with the addition of the following definitions:

a. "Anchor location" means the Moab City Council Chambers, or any other physical location where a meeting is held and from which the electronic meeting originates.

b. "Appointed officials" means the RAP TAC members.

c. "Remote location" means any place, other than the anchor location, where a RAP TAC member or City staff may be located, and where meeting participants can establish real-time audio and video telecommunication access to the meeting.

7.3 Quorum for Electronic Meetings. A majority of the RAP TAC voting members constitutes a quorum for the transaction of business. A quorum of the RAP TAC voting members shall be present to convene an electronic meeting. . RAP TAC members and City staff may participate in an electronic meeting from a remote location.

a. RAP TAC members participating in an electronic meeting from a remote location shall be considered present and are authorized to vote and otherwise participate in the meeting as if they were present at the anchor location.

7.4 Notice and Procedures for Electronic Meetings. Notice of any electronic meeting of the RAP TAC shall be given in the same manner as provided for all other RAP TAC meetings except that the notice shall state that the meeting will be electronic and fully comply with Utah Code Subsection 52-4-207(3)(b) which requires notice of the electronic meeting to the members of the public body at least 24 hours in advance so that the members may participate in the meeting and be counted as present for a quorum, with a description of how the members will be connected to the electronic meeting.

a. Meeting procedures for electronic meetings of the RAP TAC shall be the same as for non-electronic meetings, except as noted below.

i. RAP TAC members and City staff shall be connected in such a manner that comments made by them will be broadcast to the public. The Recorder will take a verbal roll call for elected officials present. The presiding officer shall allow remote participants to participate in the discussion to the same extent as if they were present at the anchor location.

ii. Any matter called to a vote in an electronic meeting shall be by roll call vote, and RAP TAC members participating from a remote location shall state their name and their vote audibly when asked by the Recorder.

iii. Minutes of all meetings shall record the presence of members participating through electronic means.

iv. RAP TAC members may participate in a closed session of the RAP TAC via electronic means. The closed session will be recorded as allowed by this Article but will not be broadcast.

v. All electronic meetings of the RAP TAC shall utilize the chair as the presiding officer whether at the anchor location or whether participating remotely.

ARTICLE 8 – AMENDING BYLAWS

8.1 Amending Bylaws. These Bylaws may be amended by a majority vote of the RAP TAC, except where such amendments would be contrary to Utah Code or Moab Municipal Code. . An amendment may be proposed only at any regular meeting of the RAP TAC. Members shall receive a copy of the proposed amendment to the Bylaws not less than one week prior to the meeting at which said proposed changes shall be heard.

THE CITY OF MOAB
EST. 1902

RAP Tax Grant Project Guidelines

Supporting and promoting recreational, cultural, arts and parks facilities and programs to benefit the Moab community

These funds are meant to aid project and program-based activities (art creation, art presentation, park and recreation facilities, capital projects, and recreation programs).

Capital projects are allowed but must be available for public use for at least 10 years. This timeframe may vary depending on project specifics including dollar amount, the estimated useful life of the capital project, etc. This timeframe will be determined before the grants are awarded.

Applicants are required to have 501(c)(3) status to qualify for a grant.
If an applicant (such as a local artist) does not have such status, they must partner with an organization that does to receive funding.

Additional Requirements:

- Projects must take place within Moab City limits.
- Projects must be completed within one year of the grant award.
- Projects must be matched by at least 25% (direct or indirect match)
- An entity may only apply for up to 20% of the total RAP Tax Grant funds available for the year. In 2026 the total available funding is $85,000 and the application limit amount is $17,000.
- Grant awards will be distributed as one payment to each accepted organization once the grant contract is completed.
- If the organization has a currently open RAP Tax project, they may apply for a new cycle of RAP Tax funding but will not be awarded funds until the open project is completed.
- Projects are required to announce and display that funding was provided by the City of Moab RAP Tax Program.

RAP/Tax funds may be USED for expenditures directly related to:

- Collections /Exhibits: Acquisitions or public display of items that in part, or as a whole, are collected or exhibited.
- Contracted Services: Services obtained through the aid or direction of a second individual or company. that are directly related to the project.
- Salaries that have a direct relation to the project (i.e. an art instructor's time in preparing and teaching an art program)
- General administration and overhead costs may be allowed if the applicant can demonstrate a direct relation or need to the proposed project: These costs are limited to a maximum of 10% of the total requested amount.
- Marketing/Advertising: Promotion of the organization's RAP Tax funded project/program
- Programs/Performance/Production: Staging of programs, performances, productions, cultural festivals
- Projects: Development of one-of-a-kind or one-time physical item or one-time event
- Travel/Housing: Travel by organization's staff for specific projects/programs; travel and housing for performers

RAP/Tax funds may NOT BE USED for *(this list is not exhaustive)*:

- Accumulated deficits or debt retirement
- Public schools and/or school programs or hiring of temporary or permanent staff
- Lobbying Expenses
- Scholarships, purchase awards or cash prizes
- Regular operations of Magazines or Newspapers
- Activities intended primarily for fundraising
- Rehabilitative or therapeutic programs
- Fireworks
- Rodeos
- Activities that are primarily religious in purpose
- Cash reserves

Projects will be evaluated on:

- Quality of Proposed Project
- Demonstrated Community Need
- Benefits to the Community
- The organization's history and ability to implement the project, and financial considerations

Evaluation Criteria

Quality of proposed project

- The quality and clarity of the project goals and design
- Completeness
- Value of supporting materials

Demonstrated community need

- What is the current need of Moab citizens that this project aims to address?
- Are other projects or programs already addressing this need?

Benefits to the community

- The number of Moab residents by age, user group, etc., served by the project.
- Potential for the project to become an influential part of the Moab community experience in years to come.
- Tangible benefits to the Moab community.

The organization's history, ability to implement the project, and financial considerations

- The ability to carry out the project based on factors including the appropriateness of the budget, the resources involved, and the qualifications of the project's personnel
- History of past City funding and RAP Tax projects

RAP Tax Funding Frequently Asked Questions

What is the RAP tax?
The Recreation Arts and Parks (RAP) tax is a sales and use tax the voters approved in 2020. The RAP tax is a 1/10 of 1% sales tax included on qualifying sales and uses within Moab City limits.

How can the RAP tax be used?
According to State Code, Recreation, Arts & Parks tax revenues can only be used for recreational, cultural, arts and parks facilities and programs provided by the city or qualifying nonprofit groups. State law prohibits the use of RAP Tax revenue for any other purpose, including general administrative expenses.

How is the Moab RAP Tax allocated?
80% of the revenue goes to City projects and 20% goes to community grants.

This allocation of City and community grants can be reviewed each year through the City's budgeting process and may change.

How are the City funds used?
The City's allocation will go to updating outdated park amenities, failing infrastructure, and providing new recreation, arts and parks opportunities. The prioritizing of projects will be refined through the Parks Master Plan and City Strategic Planning. Projects may be large in nature and require more than a one-year allocation.

How are the community grants distributed?
Eligible nonprofits will apply for projects through an annual grant cycle. The applications will be revised by the Recreation, Arts and Parks Tax Advisory Committee (RAP TAC), and the Committee will provide their recommendations to City Council for final approval.

What is the Recreation, Arts and Parks Tax Advisory Committee (RAP TAC)?
The RAP TAC is a five-member advisory committee appointed by the City Council. The committee representation must include one (1) member with demonstrated knowledge of/or experience in the arts, one (1) member with demonstrated knowledge of or experience in parks and recreation, and (3) members at large. The purpose of the RAP Tax Advisory Committee is to receive applications from groups that qualify to receive RAP Tax funds, review the applications, and recommend allocation of the RAP Tax revenue to the Moab City Council.

Who is eligible to apply for RAP Tax Grants?
Applicants must be a local 501(c)(3) nonprofit organization, or an applicant must partner with a 501(c)(3) nonprofit. All projects or programs must be related to recreation, arts, or parks and take place within Moab city limits. For full eligibility requirements visit www.moabcity.org/RAP.

What does partnering with a 501(c)(3) nonprofit entail?
If you or your organization are not already a qualified 501(c)(3) entity, you must find a 501(c)(3) to partner with. Partnerships in this capacity are loosely defined, and generally the non-profit must provide some support or oversight of the project, but do not need to provide any specific financial assistance.

When are applications due?
Applications are due February 27, 2026, by 5:00 p.m.

What is the available funding amount for applications in 2025?
Funding available in the 2026 application cycle is $85,000. An entity may only apply for up to 20% of the total RAP Tax Grant funds available for the year, the project application limit is $17,000.

Where do I go for more information?
Visit the website: www.moabcity.org/RAP. Email RAPTAC@moabcity.gov, or call Kelley McInerney at 435-259-6272, ext. 672.

RAP Tax Grant Application 2026

RAP Tax Grant funds are meant to aid project and program-based activities relating to Parks, Recreation, Arts and Trails that will have an impact on the Moab community.

To qualify for a grant, the following requirements must be met:
An organization must be a 501(c)(3) nonprofit or partner with a 501(c)(3) nonprofit for project implementation.
The location of the project must take place within Moab City limits.
Projects must qualify based on allowable uses for RAP Tax funds.
Projects must be completed within one year of the grant award.
Projects must be matched by at least a 25% contribution (direct or indirect match).
An entity may only apply for up to 20% of the total Rap Tax Grant funds available for the year. **For 2026, the available funds are $85,000 and the project application limit is $17,000.**

Applications must be submitted by February 27, 2026, at 5:00 p.m., and must include this digital submission in addition to a budget sheet (link to form below), and other supporting documentation; If you are unable to upload required documents or fill out this digital form, please reach out to RAPTAC@moabcity.gov or call 435-259-6272. The committee expects to complete its review within 45 days of final submission.

Projects will be graded and rated on the quality of the proposed project, demonstrated community need, benefit to the community, the organization's ability to implement the project and financial considerations.

For more information on the RAP Tax Grant Funding or if you have questions, please visit https://bit.ly/RAPTaxGrant or email us at RAPTAC@moabcity.gov.

* Indicates required question

1. Will the proposed project take place within Moab City limits? *

Mark only one oval.

- [ ] Yes
- [ ] No

2. Is your organization designated a 501(c)(3) or are you partnering with a 501(c)(3) organization? *

Mark only one oval.

- Yes
- No

If you answered no to either of the above questions, the project is not eligible for the RAP Tax grant program.

Organization Information

3. Organization Name *

4. Description of Organization and Mission Statement:

5. Organization Street Address: *

6. City, State Zip Code: *

7. Organization Phone Number: *

8. Organization Website

9. Application Contact *

10. Contact Phone Number:

11. Contact Email Address: *

12. Organization Director Name, Phone, and Email (if different from Application Contact):

13. If applicant is not the 501(c)(3) organization, please include the non-profit's Contact Information below.

14. Number of full-time staff associated with this project: *

15. Number of part-time staff associated with this project: *

16. Number of volunteers associated with this project: *

Project Information

17. Project Title: *

18. Estimated Project Start Date: *

Example: January 7, 2019

19. Estimated Project End Date: *

Example: January 7, 2019

20. Grant Amount Requested *

21. Estimated Total Project Cost *

22. Project Title and Summary - Please provide a brief summary of the proposed project, and whether this is a one-time project or ongoing (500 character maximum). *

23. Project Goals - Please explain the expected outcome of the project. Please include qualitative and quantitative measures that you will use to evaluate your project goals (1000 character maximum). *

24. Needs Assessment - Please provide a qualitative description of the project's community benefit, highlighting the impact to Parks, Recreation, Arts and Trails. Please describe how this project is unique in comparison with other community programs. What would this project look like without RAP Funding? (1000 character maximum). *

25. Partnerships - Please detail information on any organizations that you may partner with to assist in implementing this project (500 character maximum). *

26. Funding Resources - Please add any information on additional funding resources you have received or are expecting to receive (500 character maximum).

27. Have you received RAP Tax Funds in the past?
If yes, give a brief summary of the project conducted with RAP Funding. (If no, please enter N/A)

28. Target Audience - Please include information on the expected number of people served, and their relation to Parks, Recreation, Arts and Trails. Please include any plans to target specific age groups or underserved populations (500 character maximum). *

29. Implementation - Please describe in detail how this project will be accomplished, resources needed, the staff and volunteers involved including their titles, and the timeline for completion (1000 character maximum). *

Required Documents

Please upload all attachments required below.
If you have trouble uploading files, email the attachments to RAPTAC@moabcity.org at the time of submission.

501(c)(3) Determination Letter
RAP Tax Application Budget Sheet
List of Organization's or 501(c)(3) Board of Directors
Other Supporting Documentation As Needed

30. 501(c)(3) Determination Letter *

Files submitted:

31. RAP Tax Application Budget Sheet (download and fill out the excel sheet from the RAP Tax City of Moab website page, https://moabcity.org/559/Recreation-Arts-Parks-RAP-Tax *

Files submitted:

32. List of Organization's or 501(c)(3) Board of Directors *

Files submitted:

33. Other (optional)

Files submitted:

Disclaimer and Signature

By submitting this application, I certify that my answers are true and complete to the best of my knowledge.

34. Submission Date *

Example: January 7, 2019

35. Please Sign by Typing your Full Name Below *
By signing, you attest that the information in this application is true and accurate.

THE CITY OF MOAB EST. 1902

2026 RAP Tax Grant Budget Sheet

Project Name:	**Project Applicant:**

FUNDING SOURCES

1. Monetary Funding: Please list any requests for cash funding that you have made that have yet to be granted, including any additional grants you have applied for or donations requested. Please list any cash funding that has been gauranteed, including awarded grants, donations, expected ticket revenue, etc. Indicate via the dropdown if the funding is requested or secured.

Type of Funds (Grant, Donation, etc.)	Organization	Amount	Secured or Requested	Notes
RAP TAX Grant	City of Moab		Requested	(Applicant must match RAP Tax Grant Request between Applicant Cash and Applicant In-Kind Funding)

Total Amount:	$0.00

2.In-Kind: Please list the overall cost of any materials, equipment, or services that will be donated, including any volunteer time, from your organization or partners. Volunteer time should be calculated at $28.54 per hour.

Type of Donation (Volunteer Hours, Materials, Equipment, Services, etc.)	Vendor/Organization	Estimated Value	Notes
Applicant Volunteer Time	Self		

Total Amount Donated:	$0.00

TOTAL PROJECT FUNDING	Total Funding:	$0.00
	Total In-Kind Funding:	$0.00
	Total Project Funding:	$0.00

EXPENDITURES

3. Use of Monetary & In-Kind Funds: Please list how the total cash funding amount (Step 1 + Step 2) will be spent. Please be as detailed as possible.

Type of Service (Materials, Wages, Benefits, Advertising, Travel, Professional Services, Volunteer Hours, Materials, Equipment, etc.)	Vendor/Organization	Estimated Cost	Notes

Total Amount Spent:	$0.00

TOTAL PROJECT EXPENDITURES	**Total Project Expenses:**	$0.00

(Should match total project funding)

Funding Options Dropdown
Secured
Requested

Total Scores	Max Scores	Sample Organization																					
Overall Project Score	**40**	30.5	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
Quality of proposed project	**10**	8.00																					
Demonstrated community need	**10**	7.50																					
Benefits to the community	**10**	7.00																					
Ability to Implement & Financial Considerations	**10**	8.00																					

THE CITY OF MOAB
EST. 1902

RAP Tax Community Grant Project Final Report

These funds are meant to aid project and program-based activities (art creation, art presentation, park and recreation facilities, capital projects, and recreation programs).

Organization Name:
Project Title:
Grant Amount Awarded:
Grant Period:

Narrative Section

Did your project take place within Moab City limits?

Yes
No

Location:

Project Category: *(check all that apply)*

☐ Arts
☐ Parks
☐ Recreation

Project Overview: (character limit?)

How did your project benefits to the Community?

The number of Moab residents by age, user group, etc., served by the project.
Potential for the project to become an influential part of the Moab community

experience in years to come. Other tangible benefits to the Moab community.

Attach 1-5 photos that showcased your project or audience participation (*optional*)

Financial Section

Grant Amount Spent:

(If not 100% of grant award, please explain below. As per the Grant Agreement, funds not expended within the year will be forfeited and returned to City within 14 days unless the Grantee receives an extension in writing from the City.)

Did you match grant funds by at least 25% (direct or indirect):

Yes
No

Total Project Cost:

Total Project Income:

Total In-Kind Contributions:

Short Description of how RAP Funds were spent:

_________ (initial) **I attest that RAP/Tax funds were fully spent by the deadline as stated in the Grant Agreement.** ***If an extension was granted, please explain below.***

_________ (initial) **I attest that RAP/Tax funds were NOT USED for any of the following:**

- Accumulated deficits or debt retirement
- Public schools and/or school programs or hiring of temporary or permanent staff
- Lobbying Expenses
- Scholarships, purchase awards or cash prizes
- Regular operations of Magazines or Newspapers

- Activities intended primarily for fundraising
- Rehabilitative or therapeutic programs
- Fireworks
- Rodeos
- Activities that are primarily religious in purpose
- Cash reserves

Attach final actual budget sheet (*optional*)

A final report must be submitted electronically to raptac@moabcity.gov. Final reports are due one year after funds are remitted to the grantee or by June 1, 2027. To be eligible for a new round of RAP Tax funding in the 2027 application cycle, if the project is not yet complete, a preliminary report will be required during the application process.