

**RESOLUTION #47-2017**

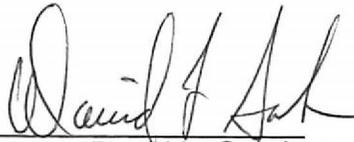
**A RESOLUTION AMENDING THE FEE SCHEDULE FOR MOAB CITY SPORTS, THE MOAB RECREATION AND AQUATIC CENTER, AND THE MOAB ARTS AND RECREATION CENTER**

WHEREAS, the City of Moab establishes fees for city services by resolution; and

WHEREAS, the City of Moab Recreation Department has determined that there are a number of fees that should be adjusted or added to the fee structure, to help offset increasing operating costs and provide more opportunities for the citizens of the City of Moab.

NOW, THEREFORE, WE, THE GOVERNING BODY OF THE CITY OF MOAB RESOLVE TO ADOPT THE FEES FOR THE CITY OF MOAB RECREATION DEPARTMENT AND PARKS SHOWN AS EXHIBITS \_\_\_\_\_ HERETO.

Passed and adopted by action of the Governing Body of the City of Moab, Utah in open session this 11th day of July, 2017.

  
Mayor David L. Sakrison

ATTEST:

  
Rachel E. Stenta  
City Recorder  
Danielle Guerrero  
Deputy Recorder

# Moab City Sports Recreation Programs

- **For more information** – Moab City Recreation Department 259-2255, [www.moabcity.org](http://www.moabcity.org)
- **To register** – [www.moabcity.org](http://www.moabcity.org) (credit card required) or register at the Rec Office at 217 E Center St (pay by cash, check or credit card)
  - Early Bird Registration fees will apply up to a month before normal registration for certain programs (\* Represents programs that offer early bird rate)
  - Registration late fees once assessments begin
  - Space may be limited
- **Financial Aid** – Financial aid is available for youth programming. Participants eligible for reduced school lunch qualify for FA. Application included in the payment section of the on-line registration form.
- **Free Equipment** - Moab City Recreation has used equipment and uniforms available for free. We usually have cleats during season. Other free items are available during the respective season. Call for information.

## PROGRAMMING

	<u>Ages</u>	<u>Season</u>	<u>Fee</u>
First Kicks	Coed 3-4 yrs old	Spring	\$15
Spring Soccer	Coed 5 yrs old - 4th grade	Spring	\$35* + Uniform
Spring Soccer	Coed 5 <sup>th</sup> -8 <sup>th</sup> grade	Spring	\$45* (uniform included)
Spring Youth Volleyball	Coed 3rd-8th Grade	Spring	\$45* + Uniform
Lil Tykes T-Ball	Coed 3-4 yrs old	Spring/Summer	\$15
T-Ball	Coed Kindergarten	Spring/Summer	\$35*
Coach Pitch Boys	1st and 2nd Grades	Spring/Summer	\$40*
Coach Pitch Girls	1st and 2nd Grades	Spring/Summer	\$40*
Baseball/Softball	3rd-8th Grades	Spring/Summer	\$70*
Adult Soccer	Coed 15 +	Spring/Summer	\$20
Frisbee Golf Tournament	Coed 15 +	Spring/Summer	\$20/person or \$35/Team
Adult Softball League	Coed 15 +	Summer	\$250/Team
Adult Pickleball Tournament	Coed 15 +	Summer	\$60
Fall Youth Soccer	Coed 5 yrs old - 3rd grade	Fall	\$30* + Uniform
Tackle Football	Coed 4th-7th Grades	Fall	\$70*
NFL Flag Football	Coed 1st - 4th Grades	Fall	\$45*
Middle School Football	Boys 7 <sup>th</sup> and 8 <sup>th</sup> Grade	Fall	\$75
Middle School Volleyball	Girls 7th and 8th Grades	Fall	\$45
Fall Youth Volleyball	Coed 3rd-6th Grades	Fall	\$35*
Adult Flag Football	Coed 15+	Fall	\$135/Team
Adult Volleyball	Coed 15+	Winter/Summer	\$20/season
Adult Volleyball League	Coed 15 +	Fall/Winter	\$130/team
Adult Basketball League	Coed 15 +	Winter/Summer	\$75/Team
Adult Spring Basketball Tournament	Coed 15 +	Spring	\$75/Team
Jr. Jazz Basketball	Coed 3rd-6th Grades	Winter	\$40* + Uniform
Youth Indoor Soccer	Coed 7th-12th Grades	Winter	\$35*
Adult Indoor Soccer	Coed 15 +	Winter	\$45 (includes tournament)
Ultimate Frisbee	Coed 15 +	Winter/Spring	\$10
Ultimate Frisbee Tournament	Coed 15 +	Spring	\$75 Team

# RECREATION FACILITIES

Old City Park Disc Golf Course (18 holes)

Swanny City Skate Park

Moab Recreation and Aquatic Center (Swanny Park) – aquatics (indoor and outdoor), weight and cardio room, aerobics room, party/rental room, drop-in child care

Center St Gym (200 E Center St)– basketball/volleyball gymnasium

Center St Ballpark (200 E Center St)– 4 baseball diamonds, football & soccer fields

Anonymous Park BMX track (500 W)

Moab Bark Park (Not reservable)

	<u>Ages</u>	<u>Season</u>	<u>Current Fee</u>	<u>Proposed Fee</u>	
First Kicks	Coed 3-4 yrs old	Spring	\$15	\$15	
Spring Soccer**	Coed 5 yrs old - 4th grade	Spring	\$35* + Uniform	\$35* + Uniform	**currently one fee for all ages
Spring Soccer***	Coed 5 <sup>th</sup> -8 <sup>th</sup> grade	Spring	n/a	\$45* (uniform included)	*** not a separate fee in past
Spring Youth Volleyball	Coed 3rd-8th Grade	Spring	\$40* + Uniform	\$45* + Uniform	
Lil Tykes T-Ball	Coed 3-4 yrs old	Spring/Summer	\$15	\$15	
T-Ball	Coed Kindergarten	Spring/Summer	\$35*	\$35*	
Coach Pitch Boys	1st and 2nd Grades	Spring/Summer	\$40*	\$40*	
Coach Pitch Girls	1st and 2nd Grades	Spring/Summer	\$40*	\$40*	
Baseball/Softball	3rd-8th Grades	Spring/Summer	\$65*	\$70*	
Adult Soccer	Coed 15 +	Spring/Summer	\$20	\$20	
Frisbee Golf Tournament^	Coed 15 +	Spring/Summer	\$20/person or \$35/Team	\$20/person or \$35/Team	^Team fee is new
Adult Softball League	Coed 15 +	Summer	\$250/Team	\$250/Team	
Adult Pickleball Tournament	Coed 15 +	Summer	\$60	\$60	
Fall Youth Soccer	Coed 5 yrs old - 3rd grade	Fall	\$25* + Uniform	\$30* + Uniform	
Tackle Football	Coed 4th-7th Grades	Fall	\$65*	\$70*	
NFL Flag Football	Coed 1st - 4th Grades	Fall	\$45*	\$45*	
Middle School Football	Boys 7 <sup>th</sup> and 8 <sup>th</sup> Grade	Fall	\$70	\$75*	
Middle School Volleyball	Girls 7th and 8th Grades	Fall	\$40	\$45*	
Fall Youth Volleyball	Coed 3rd-6th Grades	Fall	\$35*	\$35*	
Adult Flag Football	Coed 15+	Fall	\$135/Team	\$135/Team	
Adult Volleyball	Coed 15+	Winter/Summer	\$20/season	\$20/season	
Adult Volleyball League	Coed 15 +	Fall/Winter	\$130/team	\$130/team	
Adult Basketball League	Coed 15 +	Winter/Summer	\$75/Team	\$75/Team	
Adult Spring Basketball Tourn.	Coed 15 +	Spring	\$30/Team	\$75/Team	
Jr. Jazz Basketball	Coed 3rd-6th Grades	Winter	\$35* + Uniform	\$40* + Uniform	
Youth Indoor Soccer	Coed 7th-12th Grades	Winter	\$35*	\$35*	
Adult Indoor Soccer	Coed 15 +	Winter	\$40 (includes tournament)	\$45 (includes tournament)	
Ultimate Frisbee	Coed 15 +	Winter/Spring	\$10	\$10	
Ultimate Frisbee Tournament	Coed 15 +	Spring	\$75 Team	\$75 Team	

# MOAB RECREATION AND AQUATIC CENTER RATES

## AQUATIC ONLY OR FITNESS ONLY

	Resident	Non-resident
<b>DAILY ADMISSION</b>		
		<i>Proposed in Red</i>
3 & Under	Free	\$ 1
Youth 4-17 Individual (aquatic)	\$ 2	\$ 4
Youth 14-17 Individual (fitness)	\$ 2	\$ 4
Adult 18+	\$ 5	\$ 7
Senior 55+	\$ 3	\$ 5
Family up to 6 (14+ allowed in Fitness)	\$ 15	\$ 25

## ANNUAL PASS

Youth 4-17 Individual (aquatic)	\$ 100	\$ 105
Youth 14-17 Individual (fitness)	\$ 100	\$ 105
Adult Individual	\$ 155	\$ 160
Senior Individual (55 and over)	\$ 115	\$ 115
Adult Couple	\$ 235	\$ 245
Senior Couple	\$ 180	\$ 190
Family up to 6 (14+ allowed in Fitness)	\$ 285	\$ 305
Additional Family Member	\$ 40	\$ 40

## SUMMER SEASON PASS - AQUATIC ONLY

Youth 4-17 Individual (aquatic)	\$ 65	\$ 70
Youth 14-17 Individual (fitness)	\$ 65	\$ 70
Adult Individual	\$ 85	\$ 90
Senior Individual	\$ 65	\$ 70
Adult Couple	\$ 135	\$ 145
Senior Couple	\$ 105	\$ 110
Family up to 6 (14+ allowed in Fitness)	\$ 165	\$ 180
Additional Family Member	\$ 35	\$ 35

## AQUATIC AND FITNESS

	Resident	Non-resident
<b>DAILY ADMISSION</b>		
		<i>Proposed in Red</i>
3 & Under	N/A	N/A
Student 14-17	\$ 4	\$ 7
Adult	\$ 7	\$ 10
Senior 55+	\$ 4	\$ 7
Family up to 6 (14+ allowed in Fitness)	\$ 20	\$ 35

## ANNUAL PASS

Youth 14-17 Individual	\$ 175	\$ 180
Adult Individual	\$ 255	\$ 260
Senior Individual (55 and over)	\$ 190	\$ 190
Adult Couple	\$ 395	\$ 405
Senior Couple	\$ 295	\$ 305
Family up to 6 (14+ allowed in Fitness)	\$ 465	\$ 485
Additional Family Members	\$ 65	\$ 65

## SUMMER SEASON PASS

Youth 14-17 Individual	\$ 105	\$ 110
Adult Individual	\$ 135	\$ 140
Senior Individual	\$ 105	\$ 110
Adult Couple	\$ 210	\$ 220
Senior Couple	\$ 165	\$ 175
Family up to 6 (14+ allowed in Fitness)	\$ 265	\$ 280
Additional Family Member	\$ 50	\$ 50

## 6-MONTH PASS

Youth 14-17 Individual	\$ 115	120
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### 6-MONTH PASS

Youth 4-17 Individual (aquatic)	\$ 80	\$ 85
Youth 14-17 Individual (fitness)	\$ 80	\$ 85
Adult Individual	\$ 100	\$ 105
Senior Individual	\$ 80	\$ 85
Adult Couple	\$ 155	\$ 165
Senior Couple	\$ 120	\$ 125
Family up to 6 (14+ allowed in Fitness)	\$ 185	\$ 200
Additional Family Member	\$ 40	\$ 40

### 3-MONTH PASS

Youth 4-17 Individual (aquatic)	\$ 60	\$ 65
Youth 14-17 Individual (fitness)	\$ 60	\$ 65
Adult Individual	\$ 75	\$ 80
Senior Individual	\$ 60	\$ 65
Adult Couple	\$ 120	\$ 130
Senior Couple	\$ 95	\$ 100
Family up to 6 (14+ allowed in Fitness)	\$ 140	\$ 155
Additional Family Member	\$ 30	\$ 30

### MONTHLY

Youth 4-17 Individual (aquatic)	\$ 25	\$ 30
Youth 14-17 Individual (fitness)	\$ 25	\$ 30
Adult Individual	\$ 35	\$ 40
Senior Individual	\$ 25	\$ 30
Adult Couple	\$ 55	\$ 65
Senior Couple	\$ 40	\$ 45
Family up to 6 (14+ allowed in Fitness)	\$ 65	\$ 75
Additional Family Member	\$ 10	\$ 10

### 25 PUNCH CARD

Adult Individual	\$ 165	\$ 170
Senior Individual	\$ 125	\$ 125
Adult Couple	\$ 255	\$ 265
Senior Couple	\$ 190	\$ 200
Family up to 6 (14+ allowed in Fitness)	\$ 300	\$ 315
Additional Family Member	\$ 55	\$ 55

### 3-MONTH PASS

Youth 14-17 Individual	\$ 90	\$ 95
Adult Individual	\$ 125	\$ 130
Senior Individual	\$ 90	\$ 95
Adult Couple	\$ 190	\$ 200
Senior Couple	\$ 150	\$ 155
Family up to 6 (14+ allowed in Fitness)	\$ 240	\$ 255
Additional Family Member	\$ 45	\$ 45

### MONTHLY

Youth 14-17 Individual	\$ 40	\$ 45
Adult Individual	\$ 55	\$ 60
Senior Individual	\$ 40	\$ 45
Adult Couple	\$ 90	\$ 100
Senior Couple	\$ 70	\$ 80
Family up to 6 (14+ allowed in Fitness)	\$ 110	\$ 120
Additional Family Member	\$ 15	\$ 15

### 25 PUNCH CARD

Youth 14-17 Individual	\$ 85	\$ 90
Adult Individual	\$ 120	\$ 125
Senior Individual	\$ 85	\$ 85

### SHOWER FEES

Youth 4-17 Individual (aquatic)	\$ 45	\$ 50
Youth 14-17 Individual (fitness)	\$ 45	\$50
Adult Individual	\$ 90	\$ 95
Senior Individual	\$ 65	\$ 65

<b>1-WEEK FAMILY PASS - AQUATIC ONLY</b>		
	\$ 75	\$ 75

<b>CLASS FEES</b>		
Members	\$ 2	\$ 3
Non-Members	\$ 4	\$ 5

<b>CLASS PUNCH PASSES</b>		
Members (20-Punch)	\$ 35	\$ 45
Non-Members (20-Punch)	\$ 65	\$ 75

Individual	\$5.00	5
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<b>JR LIFEGUARD COURSE FEE</b>		
Individual	\$ 25	\$ 30

<b>SWIM LESSONS</b>		
Individual	\$ 30	\$ 30

<b>CHILD CARE</b>		
Individual	\$ 3	

Corporate rates to be negotiated based on needs and circumstances

# MOAB ARTS & RECREATION CENTER

[www.moabmarc.com](http://www.moabmarc.com) • 111 E 100 N Moab UT 84532 • (435) 259-6272 • [marcinfo@moabcity.org](mailto:marcinfo@moabcity.org)

## CITY OF MOAB ALCOHOL EVENT USE LICENSE

For valid consideration, the City of Moab ("the City") and \_\_\_\_\_ ("the Licensee") agree to authorize the use of the Moab Arts & Recreation Center ("MARC") for an event in which alcoholic beverages will be served in accordance with the terms of this license, City Code, and Utah state law. The event is permitted, subject to the following terms:

### I. Specific Conditions

1. Dates & times of operation: \_\_\_\_\_
2. Description of event: \_\_\_\_\_
3. Authorized number of participants: \_\_\_\_\_
4. Alcoholic beverages to be served: \_\_\_\_\_

### II. General Conditions

1. Alcohol is authorized to be served at **private** social gatherings, **which are defined as any social, business, or recreational event limited in attendance to persons designated in advance, by invitation, and their guests (weddings, birthday parties). No admission fee or charge for the serving of alcoholic beverages shall be collected. Weekend private parties require MARC staff presence. Current fee: \$15/serving hour or included in the weekend private party rate (\$100/hr).**
2. Alcohol sales (cash bar, ticketed events serving alcohol, fundraisers) are authorized for **public events with a UT Single Event Permit or Temporary Special Event Beer Permit, City of Moab Special Event Business License, and any applicable City of Moab Alcohol Licenses.** Renters must provide copies of the permit and licenses to the MARC office at least 2 weeks before the event. Current fee: none, but nonprofit rental discounts do not apply to events selling alcohol.
3. The Licensee shall be a person at least twenty-one years (21) of age or older. The Licensee is personally responsible for compliance with all provisions of this License and with all applicable City and State laws governing the serving and distribution of alcoholic beverages. All persons who serve alcoholic beverages at the event shall do so under the supervision and direction of the Licensee, who shall be personally responsible for compliance with this agreement.
4. The following serving restrictions apply:
  - a. No person shall allow or permit the serving of alcoholic beverages to any person under the age of twenty-one years (21).
  - b. The Licensee shall provide non-alcoholic beverages and food in sufficient quantity and variety to provide for the expected number of guests and the duration of the event.
  - c. The Licensee shall assure that no alcoholic beverages are served to any person who is visibly intoxicated. A "visibly intoxicated" person is a person who exhibits all or any of the following: slurred speech, bloodshot eyes, an obvious odor of alcohol, unsteady balance, disheveled clothing or appearance, loud, boisterous or inappropriate speech or conduct, or a person who has been observed to consume significant amounts of alcohol, given the person's weight and the passage of time.
  - d. The Licensee shall provide sufficient security, as needed, to prevent the unauthorized entry of persons not

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invited to the event and the removal of disorderly or intoxicated persons.

- e. All persons serving alcohol shall be at least twenty-one years (21) of age.
5. Licensee agrees to use all necessary care to prevent loss, injury, or death to persons or property, including the property of the City, occurring, directly or indirectly, from the use of the MARC or the serving of alcoholic beverages to guests or other persons. Licensee shall indemnify and hold the City harmless from any and all claims, damages, or other losses, including costs of defense, occurring directly or indirectly from the following:
    - a. injury or death to persons or damage to personal or real property occurring as a result of an alcohol related motor vehicle accident;
    - b. injury or death to event participants, guests, employees of Licensee, volunteers, employees of the City, or members of the public related to the consumption of alcohol by persons at the Licensed event;
    - c. damage to real or personal property of the City or any other person occurring as a result of the actions of event participants, i.e., vandalism or negligent destruction of property.
  6. Employees of the MARC may not have any contact with the alcoholic beverage served and may not serve any alcoholic beverage to any guests of your event while on duty or acting in an official capacity on behalf of the city.
  7. The licensee shall adhere to the City noise ordinance of 10 p.m. and facility closure at 11 pm.
  8. Any MARC Staff may enter the premises of any event permitted at any time to determine compliance with all applicable laws and conditions. Any staff member who deems than an event is out of compliance with applicable laws and conditions shall have the authority to curtail the event.
  9. Noncompliance with any of the terms and conditions of this permit may be just cause for refusing the Licensee future alcohol permits.

**Approved and Accepted:**

Licensee(s):

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<b>Signature</b>	<b>(Print Name)</b>	<b>Date</b>
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<b>Copy of Permits Required?</b>	<b>Yes</b>	<b>No</b>
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<b>Copies received:</b>	<b>Date:</b>
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<b>DABC UT Single Event Alcohol or Temporary Special Event Beer Permit</b>	<hr/>
<i>State permits require 60-90 days lead time to process</i>	
<b>City of Moab Alcohol License (City of Moab Treasurer's Office)**</b>	<hr/>
<b>City of Moab Special Event Business License**</b>	<hr/>

*\*\*Visit City of Moab Treasurer's office to apply for city permits.*  
*\*\*\*All permits & licenses must be submitted to the MARC at least 2 weeks prior to the event.*

**The City of Moab representative:**

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<b>Signature</b>	<b>(Print Name)</b>	<b>Date</b>
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# Facility Rental Pricing Sheet

**MARC** www.moabmarc.com • 111 E 100 N Moab, UT 84532 • 435.259.6272 • marcinfo@moabcity.org  
 MOAB ARTS & RECREATION CENTER

Thank you for your interest in the MARC. MARC Rental Agreements are non-transferable and are only valid for the rooms, times and event(s) specified in the agreement and are contingent upon the renter's compliance with the following policies. If there are any changes to the following policies, the MARC reserves the right to require a new agreement to be approved and signed by the MARC and the renter.

## Events and Ongoing Rental Rates (Same pricing on Weekends & Weekdays)

*Events are: Art Events, Classes, Programs, Workshops, Meetings, ETC.*

Available from 7am-11pm	Hourly Rate	Full day Rate (8+ Hrs)
Art Room (12'x33') Downstairs	\$10/hr	\$80/day
Meeting Room (13'x36') Downstairs	\$10/hr	\$80/day
Studio/Kitchen (500 SQ FT) Downstairs	\$10/hr	\$80/day
Dance Room (32'x59') Upstairs	\$20/hr	\$160/day
Stage Room (30'x42' + stage) Upstairs	\$20/hr	\$160/day
Foyer (30'x40') Upstairs	\$20/hr	\$160/day
Entire Facility	\$75/hr	\$525/day

## Private Parties (Separate pricing on Weekends & Weekdays)

*Private Parties are: Weddings, Receptions, Birthdays, ETC.*

Available from 7am-11pm	Weekday Rate (MON-THUR)		Weekend Rate (FRI-SUN)	
Art Room (12'x33') Downstairs	\$15/hr	\$120/day	Single Room Rentals are not available for Private Parties on the weekends. Entire Facility Rentals only.	
Meeting Room (13'x36') Downstairs	\$15/hr	\$120/day		
Studio/Kitchen (500 SQ FT) Downstairs	\$15/hr	\$120/day		
Dance Room (32'x59') Upstairs	\$30/hr	\$240/day		
Stage Room (30'x42' + stage) Upstairs	\$30/hr	\$240/day		
Foyer (30'x40') Upstairs	\$30/hr	\$240/day		
Entire Facility	\$100/hr	\$825/day	\$100/hr	\$825/day

*Additional Private Party Costs Include: \$500 refundable damage deposit; \$100 non-refundable cleaning fee (weekends only).*

## Discounts for Events and Ongoing Rentals (Moab Residents ONLY)

Local Nonprofits (501c3, Churches, Schools)	50% Discount
Locally Multi-Day Mission Related Events (3 days +)	10% Discount
Weekly Renters (3 months +)	10% Discount
Building Creative Community \$50 Local Donation	10% Discount/per contract
City of Moab –Official Use	No charge, space available basis only

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## Off-Site Equipment Rental Agreement

Moab Arts and Recreation Center Rental Agreements are non-transferable and are only valid for the times and dates specified in the contract. Renter agrees to comply with all guidelines and policies as set forth in the agreement.

**Security Deposit:** A valid credit card number is required as security deposit for items rented. Equipment must be returned in the same condition as received. Please inform MARC staff of any issues with equipment as soon as possible.

### Equipment:

PA/Sound System	\$50 per day / \$25 per day - locals
Digital Projector	\$25 per day
Screen	\$20 per day
Tables	\$10 per day (per table)
Chairs	\$2 per day (per chair)
Easels	\$2 per day (per easel)

Name: \_\_\_\_\_ Organization: \_\_\_\_\_

E-mail Address: \_\_\_\_\_ Phone: \_\_\_\_\_

CC#: \_\_\_\_\_ exp: \_\_\_\_\_ sec code: \_\_\_\_\_

Rental Date: \_\_\_\_\_ Return Date: \_\_\_\_\_

Equipment Rented: \_\_\_\_\_

Location of equipment use: \_\_\_\_\_

Total Due: \_\_\_\_\_ Date Paid: \_\_\_\_\_

Renter  
Signature: \_\_\_\_\_ Date: \_\_\_\_\_

MARC Staff  
Signature: \_\_\_\_\_ Date: \_\_\_\_\_

Returned: \_\_\_\_\_ Condition: \_\_\_\_\_

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## Facility Rental Pricing

Thank you for your interest in the Moab Arts & Recreation Center. MARC Rental Agreements are non-transferable and are only valid for the rooms, times and event(s) specified in the agreement and are contingent upon the renter's compliance with the following policies. If there are any changes to the following policies, the MARC reserves the right to require a new agreement to be approved and signed by the MARC and the renter. **Private Parties:** Weddings, receptions, reunions, birthday parties and any event with alcohol are categorized as a private party event. Some private parties may be required to rent the full facility, at the discretion of MARC staff. **Gratis space** is available for city and county use and on a case-by-case basis.

Available 7am-11pm 7 days/week	Hourly Rate	Day Rate (8+ hours)	Private Party (receptions, weddings etc.)
Upstairs: Dance Room [32'x59']	\$25/hr	\$190/day	\$35/hr \$270/day
Upstairs: Stage Room [30'x42' + Stage]	\$25/hr	\$190/day	\$35/hr \$270/day
Upstairs: Foyer [30'x40']	\$25/hr	\$190/day	\$35/hr \$270/day
Side yard	\$20/hr	\$150/day	\$35/hr \$270/day
Upstairs Rental (3 rooms + Side Yard)	\$65/hr	\$500/day	\$35/hr \$270/day
Downstairs Studio/Kitchen [500 sq ft]	\$15/hr	\$120/day	\$20/hr \$150/day
Downstairs Meeting Room [13'x36']	\$15/hr	\$120/day	\$20/hr \$150/day
Entire Facility	\$100/hr	\$700/day	\$125/hr \$980/day
Events with Alcohol	+\$75 fee		

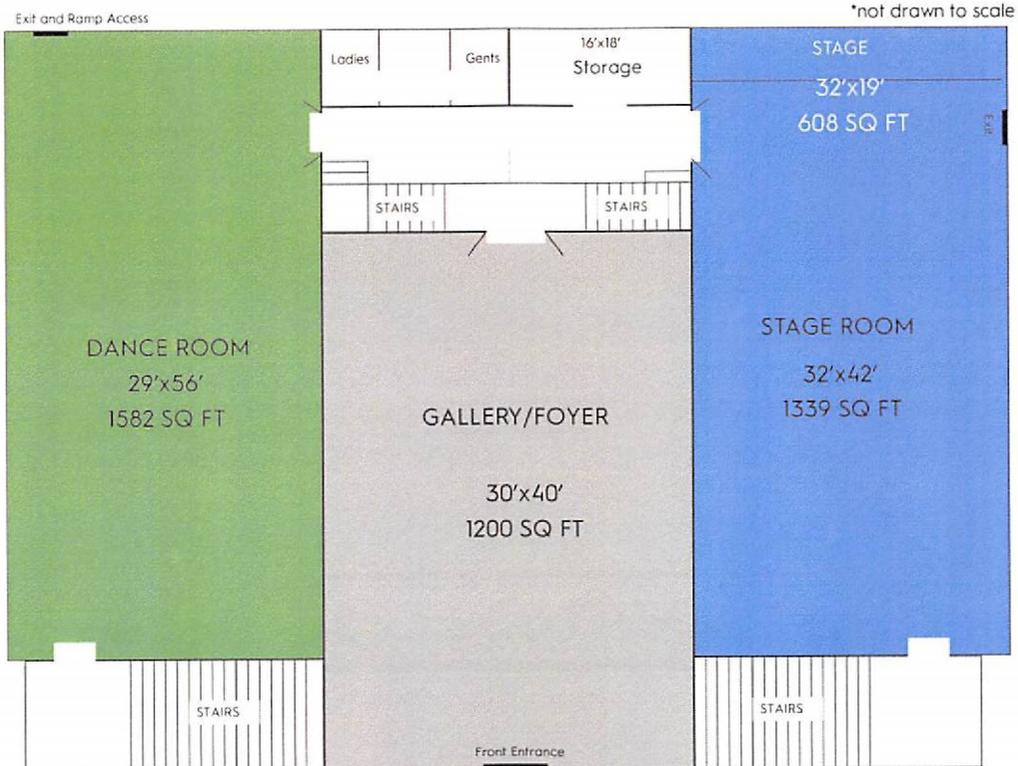
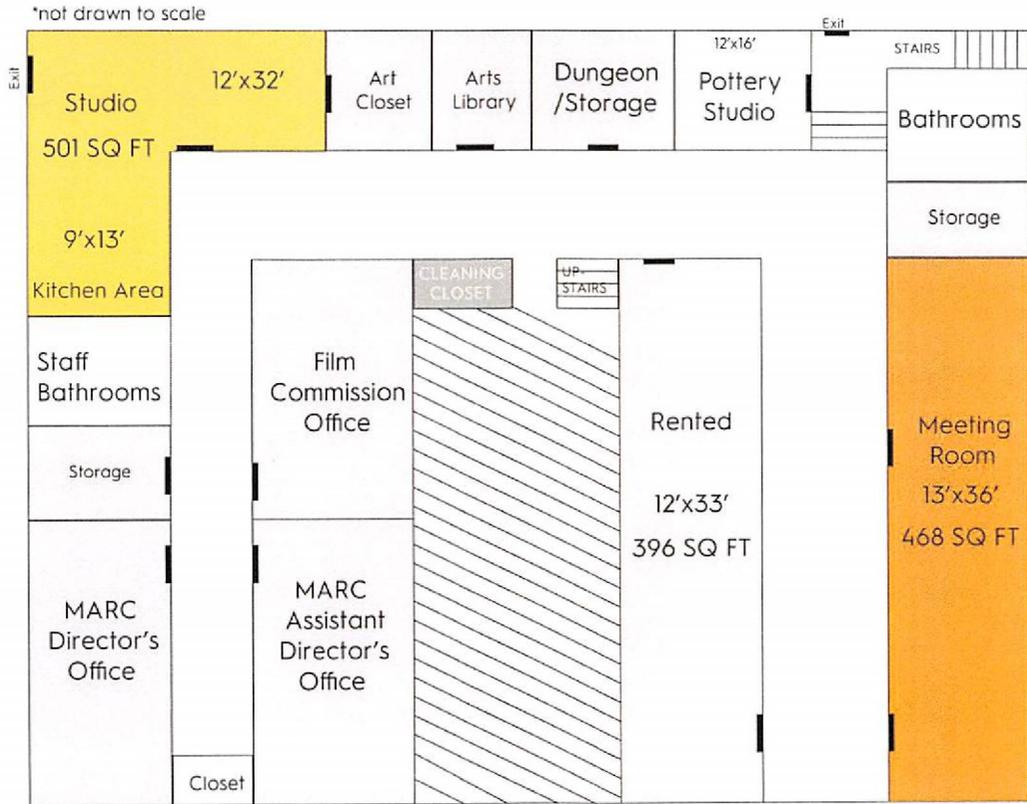
*Credit Card info will be kept in case of any damages (up to \$500) for all private parties with alcohol.*

### Discounts Available: One discount per agreement

Non-Profits (501c3, churches, schools, govt) or MARC Mission-Aligned Events	50%
Moab Locals, Multi-day Rentals (weekly classes, workshops, meetings etc. - 3+ days)	20%
Local Resident Private Party Discount	10%
Moab City Employees	20%

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# Facility Rental Policies

Moab Arts and Recreation Center is an Arts center and multi-purpose space. Please enjoy the local and regional art displays around our building. If you see a piece you love, please be in touch to make a purchase!

*Moab Arts and Recreation Center Rental Agreements are non-transferable and are only valid for the rooms, times, and event(s) specified in the agreement and are contingent upon the renter's compliance with the following policies. If there are any changes to the following policies, the Moab Arts and Recreation Center (hereafter known as the MARC), reserves the right to require a new agreement to be approved and signed by the MARC and the renter.*

## PAYMENT & OTHER FEES

- 1. Deposit:** For agreements made more than 30 days before date of rental, a signed rental agreement and a 20% deposit are due at the time the reservation is made. If you are put on the calendar as "tentative" we will give you 24 Hours notice to pay a deposit if another party would like to book an event during your dates.
  - 2. Payment:** The balance due after a deposit has been made must be paid 30 days prior to rental date. Any rentals made inside of 30 days needs to be paid in full to be placed on the schedule. An ongoing renter's payment is due the first of each month via auto-pay credit cards (Visa, Mastercard, and Discover).
  - 3. Rental Times:** Rental times need to include setup and cleanup, and are booked in ½ hour increments with a one-hour minimum, and start on the hour, ½ hour, or ¼ hour.
  - 4. Availability:** All rentals are subject to availability, with priority given to 1) full facility rentals, 2) arts/ recreation/education opportunities, and 3) meetings. Free space is available to the City of Moab on a space available basis only.
  - 5. Refunds:** No refund will be given if the cancellation is 14 days or fewer prior to use. For cancellations 15-30 days prior to use, a 50% refund is given. Cancellation more than 30 days away from event will receive a full refund. **There are no refunds for time slots or equipment reserved but not used.**
  - 6. On-going/Weekly Rentals:** Ongoing renters or weekly renters are defined by the following:
    - After renting weekly or biweekly for 3 months an individual or group may create a rental agreement for a minimum of one year, renting 9 out of 12 months to develop a long-standing relationship
    - Must rent same space and time week to week (or biweekly)
    - Discounts available: 50% off for Nonprofit organizations **or** 20% off for Moab Locals, multi-day rentals
    - No down payment. Full amount due at the 1st of the month via credit card auto-pay.
- Three strikes:** Weekly renters are expected to provide on-going rental dates upfront (3 months-at-a-time scheduling minimum). If you need to re-schedule, cancel or change something about your series, please do so with as much notice as possible. In order to continue receiving discounts, weekly renters may make 3 or less changes to their scheduling throughout the year.
- 7. Cleanup Fees and Damage Deposits:** Renters are to leave a room in at least as good condition as they found it. This includes returning tables, stacking chairs, sweeping and mopping the floor, emptying trash, ensuring bathrooms are clean, checking kitchen areas, and removing all personal items. Spills are to be cleaned up by the renter. You are responsible for turning off lights and locking the building when you leave. Any individual or organization that does not comply with the above will be charged a minimum \$30 cleaning fee billed at \$30/hour/staff-person. This, along with any damages, will be deducted from the \$500 Damage Deposit.

# MOAB ARTS & RECREATION CENTER

[www.moabmarc.com](http://www.moabmarc.com) • 111 E 100 N Moab UT 84532 • (435) 259-6272 • [marcinfo@moabcity.org](mailto:marcinfo@moabcity.org)

8. **Double Booking:** Last minute changes to scheduling occasionally occur. If MARC staff asks a renter to relinquish space for which they have already paid, the MARC shall return related rental fees and offer 1 additional free hour of rental space to the renter.
9. **Cancellation of Agreement:** MARC staff reserves the right to discontinue any rental contract if the activity proves disruptive to neighbors or concurrent users. The agreement can also be cancelled if the renter does not adhere to the terms of the agreement set forth in these policies. Renters who violate the terms of their agreement may be disqualified from future rentals at the MARC.
10. **Private Parties:** Private parties must be made within 1 week of the rental date. However, a month notice or more is preferred. A \$500 refundable damage deposit is required for all private party rentals. Some private parties may be required to rent the full facility, at the discretion of MARC staff. \*See Alcohol Policy if alcohol will be available/served.

\_\_\_\_\_ *Please initial that you have read the above policies, understand and agree.*

## POLICIES • CODE OF CONDUCT • MULTI-USE OF THE MARC

1. **Multi-Use:** The MARC is a public facility, with simultaneous users, and is not necessarily staffed during all open hours. Renters should assume there is a group before and after them as well as concurrent events. All renters are required to ensure that attendees minimize unnecessary noise, refrain from running, sliding down the banisters, remain in the rooms rented, clean up space after use, and are courteous to other renters. The signer of the rental agreement is responsible for the attendees' behavior. Please inform MARC staff of any conflicts with other users as soon as possible.
2. **Children:** Children must remain supervised at all times and in the rooms rented throughout the event. If you need additional space for child care during your event, please rent a downstairs room and arrange for supervision.
3. **Renovation:** The MARC, built in 1926, is a historic building and undergoes periods of renovation. Renters and participants should be aware of potential construction work, noise, odor, dust, etc. The MARC will make every reasonable effort to inform renters of construction work when it conflicts with a renter's schedule.
4. **Storage:** No apparatus, furniture, decoration, or equipment other than what was disclosed in the Rental Agreement is to be left at the MARC without prior approval from MARC staff. The MARC Director may consider requests for exceptions or special circumstances. Unsecure storage is available to current renters only. All items must be clearly labeled with the renters name and contact information. The MARC is not responsible for loss or theft of items stored.
5. **Event plan:** The renter is required to clearly communicate any information pertinent to a proposed event to MARC staff ONE-MONTH PRIOR to determine space arrangements, special services, and equipment necessary to the staging and proper management of the event. MARC staff will accommodate requests to the best of their abilities, but can make no guarantees. The MARC is an Arts center and therefore displays various art around the building. *All art displays are to remain in their place, uncovered, and unharmed.* Banners on the front of the building are permitted, with permission, and must be hung to the left or right of the building sign above front doors. **Renters must receive MARC staff permission to decorate or otherwise transform the space.**
7. **Set up:** Doors and hallways may not be blocked due to fire code regulations; combustibles and flammables may not be placed near entrances or exits (this includes decorations). If MARC staff asks for something to be moved, renter must comply with the request. Renters are fully responsible for their own set-up.
8. **Ramp access:** There is a ramp on the back side of the MARC, with an entry into the dance room. Please remember to unlock the ramp access door for public events and for any private events when needed.

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9. **Noise:** Please do not leave interior or exterior doors or windows open during louder events. The sound can easily carry to the MARC's neighbors or to other rooms in the MARC. Moab City's noise ordinance goes into effect at 10 p.m. All events must end prior to 11:00pm.
10. **Parking:** In addition to parking in front of, on the side of and across from the MARC building, renters should inform attendees to park near the Post Office, at 100N and Main Street, or on Center Street. Renters and attendees may not block residential driveways.
11. **Lock up:** Renters must close windows, close and lock side doors and front door at the end of their session, if after 5 pm, or as instructed by MARC staff.
12. **Hours:** The MARC offices are open at from 9am - 5pm M-F. Rentals may occur no later than 11:00pm.
13. **Space:** The MARC has minimal furniture to allow for easy set-up and break-down for the variety of events that take place in our facility. If you need to move furniture to accommodate your set-up, PLEASE return all objects to the place that you found them when cleaning up.

*Please initial that you have read the above policies, understand and agree.*

## LIABILITY • LICENSES • ADVERTISING • TICKET SALES

1. If the MARC is destroyed or damaged by fire, extreme weather event or any other situation out of the MARC's control, this agreement will be null and void and renter will receive a full refund. However, the MARC will not be responsible for any incidental or consequential losses resulting from the cancellation of this agreement.
2. Renters are not required to carry their own liability insurance; however, each renter is required to use the building responsibly and adhere to fire, safety and health codes, including maximum occupancy regulations.
3. The renter assumes liability for loss, theft, property damage, and personal injury and shall be responsible for the payment of any and all damages to the building, furnishings, fixtures or equipment, whether caused by the lessee or any members of the rental party even to the extent that damage exceeds deposit.
4. Renters are responsible for advertising, ticket-taking, and fee collection for their own events/classes.
5. An individual business license may be required for renting space at the MARC. Renter should check with the City of Moab and comply with any city licensing requirements including completion of Moab City sales tax form required for sales of entertainment and/or goods.

*Please initial that you have read the above policies, understand and agree.*